

Government of India
Ministry of Ports, Shipping and Waterways
Directorate of Lighthouses and Lightships
Deep Bhavan
D-372/2, Taratala Road
Kolkata - 700088
E-mail- dte-kol@gov.in



NIQ DOCUMENT

कार्य का नाम कोलकाता निदेशालय के अंतर्गत वर्ष 2026-27 के लिए दरियापुर लाइटहाउस में "एक पेड़ माँ के नाम" अभियान के तहत वृक्षारोपण।

Name of work: - Plantation under the "EK PED MAA KE NAAM" Campaign at Dariapur Lighthouse for the year 2026-27 under Kolkata Directorate.

Government of India
Ministry of Ports, Shipping and Waterways
Directorate of Lighthouses and Lightships
D-372/2, Taratala Road
Kolkata - 700 088

E-mail- dte-kol@gov.in

Phone: 033-2401 3978; Fax: 033- 2401 6757

**Name of work: - Plantation under the “EK PED MAA KE NAAM” Campaign at Dariapur
Lighthouse for the year 2026-27 under Kolkata Directorate.**

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MS-Kol-01002/1/2026-Civil

Date: - 31.08.2026

SECTION-1

NOTICE INVITING QUOTATION

For and on behalf of President of India, the Director of Lighthouses and Lightships, Kolkata invites **off line sealed quotation in two envelope system (one for technical bid other for financial bid)** from eligible bidders for **Plantation under the “EK PED MAA KE NAAM” Campaign at Dariapur Lighthouse for the year 2026-27 under Kolkata Directorate**. The sealed quotations clearly superscribing on the envelope, **Plantation under the “EK PED MAA KE NAAM” Campaign at Dariapur Lighthouse for the year 2026-27 under Kolkata Directorate** under Kolkata Directorate. Shall reach to the Director, Directorate of Lighthouses and Lightships, D-372/2, Taratala Road, Kolkata-700088 on or before **07.09.2026 up to 1500 Hrs**. Quotations received after due date shall be summarily rejected.

Interested Bidders may download the detailed Tender Document either from website Portal <https://eprocure.gov.in/epublish/app> or departmental web site: www.dgll.nic.in

S No	Details	Description
1	Name of work	Plantation under the “EK PED MAA KE NAAM” Campaign at Dariapur Lighthouse for the year 2026-27 under Kolkata Directorate.
2	Estimated Cost (inclusive GST)	Rs. 50,000/-
3	Address and Location site	Dariapur Lighthouse, West Bengal – 721442.

4.	Earnest Money deposit	Rs. 1,000.00/-
5	Period download of tender form	31.08.2026 to 07.09.2026 up to 1500 Hrs.
6	Last date of submission of tender form	07.09.2026 up to 1500 Hrs.
7	Date of opening of tender	07.09.2026 at 1600 hrs.
8	Eligibility criteria for participation in bid process	i) EMD as per NIQ. ii) Copy of GST Registration certificate. iii) Copy of PAN Card. iv) The bidder shall and notarized affidavit that the bidder is neither blacklisted nor debarred from tendering by any central/state Govt (should be current years 2026). v) Experience certificate (works completion certificate) in format in any Tree Plantation, Landscaping or Gardening works at Central Govt. /State Govt. /other reputed Private organization/NGO Firm.

Note:

1. Original EMD in the form of DD/FDR from any Nationalized/ RBI approved Bank, in favour of “**The Director of Lighthouses and Lightships, Kolkata**”, payable at Kolkata, should be submitted to the tender inviting Authority **on or before opening date and time of tender as mentioned in the NIQ**. The Director shall not responsible for any delay or loss due to Postal/Courier Services.
2. The details of work, available in the tender document, can be downloaded from website Central Public Procurement (CPP) Portal, <https://eprocure.gov.in/epublish/> app and the

bid is to be submitted off line on or before the last date and time as mentioned in the NIQ to this office through sealed envelope. **The bidder has to forward the scanned copy of all the documents which are required and mentioned in the NIQ for Evaluation of the bid along with the filled in BOQ.**

3. Undersigned reserves the right to accept any tender or reject all the tenders without assigning any reason what so ever. The date of tender opening shall be deemed to be extended to next working day in case of any unforeseen event like Strike, Bondh or any natural calamities.

DIRECTOR

For and on behalf of the President of India

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Directorate of Lighthouses and Lightships
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SECTION -2

2.1 Eligibility of the Bidders (Mandatory Requirements):

- 2.1.1 The bidding company /individual should have a valid PAN and GST Registration. (Copy to be enclosed).
- 2.1.2 It is an essential requirement that the bidder has taken up, executed and satisfactorily completed at least one similar work amounting to not less than 80% of the estimated value or two similar works each amounting to not less than 50% of the estimated value. or three similar works each amounting to not less than 40% of the estimated value during last seven years ending **last day of month previous to the one in which applications are invited. Similar work means “Experience in any Tree Plantation, Landscaping or Gardening works at Central Govt. /State Govt. /other reputed Private organization.”**

2.2. Terms and Conditions and General Information:

- 2.2.1. The firms/dealers may inspect the site and satisfy themselves before quoting the rates. The inspection of the sites can be done with prior appointment only.
- 2.2.2 **The bid should be submitted offline (Sealed envelope) as per the format given in the Tender document (Section-5) along with the mandatory document mentioned in section-2.1 within the stipulated date and time mentioned in the NIQ. Bids received after the due date shall be summarily rejected, and same shall be returned back in original to the bidder.**

Director

Government of India
Ministry of Ports, Shipping and Waterways
Directorate of Lighthouses and Lightships
D-372/2, Taratala Road
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SECTION –3

General terms and Condition

GENERAL CONDITIONS OF CONTRACT

3.1. General

- i. DLL shall mean the Director of Lighthouses and Lightships, Kolkata having its office at Deep Bhavan, D-372/2 Taratala Road, Kolkata-700088, West Bengal and shall include his legal representatives and successors and permitted assigns.
- ii. Accepting authority shall be DLL or his authorized representative.
- iii. The contract sum shall mean the sum for which the bid is accepted.
- iv. The works / jobs shall mean the works / jobs to be executed in accordance with the contract and shall include all extra or altered or substituted works or temporary and urgent works as required for performance of the contract.
- v. The contractor shall satisfy himself with regard to the nature of work to be done, its scope, the conditions of contract, specifications, etc. included in the bid document.
- vi. The contractor shall abide by prevalent rules & regulations for security and safety. Any material brought inside the premises of the office which is required to be taken out from the premises shall have necessary prior written permission from the DLL, or his authorized representative.
- vii. The contractor, being the Principal Employer for the workmen engaged by him shall take maximum care against any accident and shall ensure proper safety measures. For any accident, mis-happening due to lack of safety measures, the contractor shall be responsible. The contractor in his own interest shall insure the workman so deployed. DLL will not be responsible for any such claims whatsoever.
- viii. The rates shall remain valid for a period of 180 days in all the respect from the date of opening the bid.

- ix. It will be absolutely necessary on the part of the bidder to sign the tender documents for all its parts.
- x. No interest shall be payable to the contractor against the earnest money /security deposit/performance bank guarantee or any money recovered from the contractor.
- xi. The bidder whose bid has been accepted shall be notified of the award of work prior to expiry of the bid validity period by e mail confirmed by registry letter or by online award of contract letter.
- xii. Within 15 days of the issue of the Letter of Intent by the DLL, the contractor shall furnish a contract performance bank guarantee, 3% of the quoted value and Rs.100/- non judicial stamp paper for making agreement. Failure of the contractor to furnish the required bank guarantee by due date shall constitute sufficient ground for the annulment of the award and forfeiture of the EMD.
- xiii. **Performance bank guarantee in the form of FDR/Bank Guarantee, shall be in the name of the Director, Directorate of Lighthouses and Lightships; Kolkata It will be equivalent to 10% of the contract value and shall remain valid for 06 months from the date of completion of the work. The same shall be released only after completion of warranty period i.e. 06 months from date of completion.**
- xiv. The prices quoted shall be for destinations and no other expenses shall be borne by the DLL other than what is quoted in the bid.
- xv. The cost associated with the preparation and submission of bid shall be borne by the bidder and the DLL shall in no case be responsible or liable for such costs.
- xvi. The bid submitted by the bidder and any other correspondence shall be in English language. Any document enclosed with the bid that is not in English shall be accompanied by the certified English translation.
- xvii. The bidder shall furnish complete details regarding the similar work carried out/in hand by the bidder. Such list along with the addresses shall be submitted with the bid.
- xviii. During the course of the bid the DLL may modify certain aspects of the bid, by amendment. The modification may be based on DLL's own initiative or on clarifications issued. Such amendments shall be uploaded in the CPP portal. Additional time required if any due to the amendments shall also be uploaded in the CPP portal. The DLL at his discretion may extend the last date for submission of bids in order to give reasonable time to tenderers to take the amendments into account.
- xix. The DLL may terminate the contract at any time for unsatisfactory response by the contractor and only proportionate amount shall be paid.
- xx. Income tax shall be deducted as per the provision of income tax act.
- xxi. If the lowest bid (L1 with same amount) submitted by more than one bidder, then the bidder having experience of highest value work done shall be declared as L1 bidder.

xxii. All the future correspondences in this connection shall be addressed to:

**The Director,
Directorate of Lighthouses and Lightships,
Deep Bhavan, D-372/2 Taratala Road,
Kolkata-700088,
West-Bengal
E-mail: dte-kol@gov.in
Phone: 03324013978/4744, Fax: 03324016757**

3.2 Material and workmanship:

Material and workmanship required for the execution of the contract is to be of first quality and to the satisfaction of the DLL or his representative who shall have full powers to reject any items of the stores or all the materials and/or workmanship which may appear to him to fall short of the requirements. In the event of any doubt occurring in the execution of the work either in respect of maintenance of systems or in respect of any other item of the work for any reason whatsoever, the contractor shall refer the matter to the DLL whose decision shall be final and binding.

3.3 Rescindment of contract

If at any stage during the work, the Contractor(s) ceases work or refuses to fulfill his part of the contract, the DLL shall have power to rescind the contract, of which rescission notice in writing to Contractor(s) under the hand of the DLL shall be conclusive evidence of Contractor(s)'s default and the whole of the Performance Bank Guarantee paid by Contractor(s) shall stand forfeited and be absolutely at the disposal of the Government. The DLL, shall moreover, have the power to adopt any measure for completion of the work in any manner he may choose. In the event of such a course being adopted any expenses which may be incurred in excess of the sum which would have been paid to the Contractor(s), if the whole work had been executed by Contractor(s) (for the amount in such cases, the certificate in writing of the DLL shall be final and conclusive) shall be realized from the Contractor(s) from any money which may be due to him under this or any other contract or otherwise. In the case when the contract has been rescinded under the aforesaid provision, the Contractor(s) shall have no claim for compensation for any loss sustained by him for reasons of having purchased any material or having entered into any engagement or made any advance on account of the execution of the work. But on the other hand, the DLL shall be entitled to take possession of any or part of any material. Contractor(s) shall be entitled to such payment therefore as may be considered reasonable by the DLL. If there is breach of contract or

non-performance of the contractor, contract shall be terminated and contractor shall be black listed for 5 years.

3.4 Subletting

The contract shall not be assigned or sublet without the written approval of the Director, Directorate of Lighthouses and Lightships Kolkata.

3.5. Insolvency and breach of contract

The Director, Directorate of Lighthouses and Lightships, Kolkata may at any time by notice in writing summarily determine the contract without compensation to Contractor(s) in any of the following events-

If Contractor(s) being an individual or if a firm any partner in Contractor(s) shall at any time be adjudged insolvent or shall have a receiving order or order for administration of his estate made against him or shall take any proceedings for liquidation or for Composition under any Insolvency Act for the same being in force or make any conveyance or assignment of his effects or enter into any arrangement with this creditors or suspend payment or if the firm be dissolved under the Partnership Act; or If the Contractor(s) being a company shall pass a resolution or the court shall make an order for the liquidation of its affairs or a Receiver or Manager on behalf of the debenture holders shall be appointed or circumstances shall have arisen which entitled the court or debenture-holders to appoint a Receiver or Manager; or

If the Contractor(s) commits any breach of this Contract not being specifically herein provided for; provided always that such determination shall not prejudice any right of action or remedy which shall have accrued or shall accrue thereafter to the President of India and provided also that Contractor(s) shall be liable to pay the President of India for any extra expenditure they are hereby put up.

3.6. Discrepancies and adjustment of errors

If there are varying or conflicting provision made in any one documents forming part of the contract, the accepting authority shall be the deciding authority with regard to the intention of documents.

3.7 Extra Work

No claim for extra work shall be entertained except where such extra work has been authorized in writing by the DLL or his authorized representative.

3.8 Time of Completion

3.8.1 The entire work shall be completed within a period of 30 days from date of award of work.

Any extension if needed should be communicated to the Director in written only.

3.8.2 Should it appear to the Director at any time during the progress of the work, that the progresses unsatisfactory he shall have full powers to employ such extra labour as he may consider necessary for the proper progress of the work and shall debit the cost of such labour to the contractor, which shall be the first charged upon bills of contractor.

3.8.3 If contractor shall desire an extension of time for the completion of the work on the grounds of having been unavoidably hindered in its execution or on any other ground, the contractor shall apply in writing to the DLL within 30 days of the date of the hindrance on account of which he desires such extension. If in the opinion of the DLL which shall be final, the grounds shown by contractor are reasonable, the DLL may authorize such extension of time as may in his opinion, be necessary or proper.

3.9 Force Majeure Clause

- i. In the event of either party being rendered unable by force majeure to perform any obligation required to be performed by it under this Agreement, the relative obligation of the party affected by such force majeure shall after notice under this clause be suspended for the period during which such cause lasts.
- ii. The term force majeure as used herein shall mean acts of God, War (declared or undeclared) Riots or Civil commotion, Fires, Floods and acts of Regulations of the Government of India or any of its authorized agencies.
- iii. Upon the occurrence of any force majeure cause and upon its termination, the party alleging that it has been rendered unable as aforesaid shall notify the other party in writing, within seventy-two (72) hours of the alleged beginning and ending thereof giving full particulars and satisfactory explanation in support of its claim.
- iv. Time for performance of the relative obligation suspended by the "Force Majeure" shall then stand extended by the period for which such causes lasts.

3.10 Termination

- i. In the event of the Contractor going into liquidation or winding up his business or making arrangement with his creditors, this agreement shall stand ipso fact terminated from the date of occurrence of such event. This termination shall be without prejudice to any other rights to remedies, available to the DLL under this agreement.
- ii. In the event of any breach of terms and conditions of this Agreement or unsatisfactory performance of the contractor, the DLL shall have the right to terminate the Agreement forthwith by giving 30 days' notice. The decision of the DLL under this clause shall be final. The performance guarantee submitted by the firm shall also be forfeited on failure of execution of work as per term and conditions of the tender document and the contractor shall be black listed for 5 years.

3.11 Arbitration:

In the event of any question, dispute or difference arising under these conditions or in connection with this contract (except as to any matter the decision of which is specially provided for by these conditions) the same shall be referred to the sole arbitration of the Director or some other person appointed by him. It will be no objection that the arbitrator is a Government Servant that he had to deal with the matters to which the contract relates or that in the course of duties as a government servant he has expressed views on all or any of the matters in the dispute or differences. The award of the arbitrator shall be final and binding on the parties to this contract.

3.12 Interest on money due to the contractor

The contractor shall not be entitled to interest damages for loss of interest upon any amounts lodged as deposits with DLL or upon payments in arrears or upon any balance, which may, on the final settlement on his accounts, be due to him.

3.13 Penalty Clause

- i. Throughout the stipulated period of contract, the work shall be preceded with all due diligence and time is the essence of contract. The contractor shall pay a sum equal to 0.5% of the cost of the work for each week the work remains incomplete beyond the stated period, provided that the entire amount of compensation to be paid under the provision of this clause shall not exceed 10% of the cost of the work as indicated in the contract.
- ii. All the case of delay shall be decided by the Director of Lighthouses and Lightships, Kolkata or his authorized representative.

3.14 Contract Agreement

The contract shall come into force and effect on the date stated in the Contract Agreement. The Cost of stamp duties and similar charges (if any) payable under laws in connection with entry into the Contract Agreement shall be borne by the bidder. The bidder shall bear all costs associated with the preparation and delivery of his bid and the Employer shall in no case be responsible or liable for the costs.

3.14.1 The documents forming the contract shall include the contract requirement, bid document, Price bid and corrigendum/addendum if issued any.

3.15 Contractor's Obligation

3.15.1 Those Bidders whose near relatives are posted as accountant or as a Gazette Officer in any capacity in the Directorate General of Lighthouses & Lightships shall not be permitted to Bid. The prospective Bidder shall also intimate the names of persons who are working with him in any capacity or subsequently employed by him, who are near relative to any gazette officer in the Directorate of Lighthouses & Lightships, Kolkata or in the Ministry of Shipping. Any breach of this condition by the bidder shall render him ineligible. By the term 'near relative' is meant

wife, husband, parents & grand parents, children & grandchildren, brothers & sisters, uncles, aunts & corresponding in laws

3.15.2 No Gazette Officer of Government of India is allowed to work as a contractor, without prior permission of the Govt. of India in writing to the competent authority for a period of two years after his retirement from government service. The contract is liable to be cancelled if either the contractor or any of his employees is found at any time to be such a person who had not obtained the permission of Govt. of India as aforesaid, before submission of the Bid or engagement in the contractor's service.

3.16 Permit/ Statuary Licenses / Clearances/ Approval

The responsibility of obtaining necessary Permit/ Statuary Licenses / Clearances /Approval from designated authority (State Government/ its agencies) will be of the Contractor. However necessary administrative assistance will be provided by the DLL.

निदेशक /DIRECTOR

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SECTION-4

Name of Service/Works: - Plantation under the “EK PED MAA KE NAAM” Campaign at Dariapur Lighthouse for the year 2026-27 under Kolkata Directorate.

SCOPE OF WORK & TECHNICAL SPECIFICATIONS

- 4.1 Similar work means “Experience in any Tree Plantation, Landscaping or Gardening works at Central Govt. /State Govt. /other reputed Private organization/NGOs**
- 4.2 The firms/agency may inspect the site and satisfy themselves before quoting the rates. The inspection of the sites can be done with prior appointment only.**
- 4.3 Detailed scope of work is as per BOQ/price Bid.**

Director

For and on behalf of the President of India

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Ministry of Ports, Shipping and Waterways
Directorate of Lighthouses and Lightships
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SECTION –5

PRICE BID

Name of Service/Works: - Plantation under the “EK PED MAA KE NAAM” Campaign at Dariapur Lighthouse for the year 2026-27 under Kolkata Directorate.

SL NO	DESCRIPTION OF ITEMS	QUANTITY	UNITS	RATE (INCLUDING 18% GST)	AMOUNT
1.00	<i>Supplying, plantation and maintenance the trees like as Mango, lemon, Amla, Cherry, Pomogranate, guava, litchi, coconut, chiku, Castard apple, jamun, jackfruit, batabi, Jamrul, Wood apple, sandal wood, royal palm, areka plum, kadam, bamboo stick, supari, devdaru, different types of pine trees, sisu, casurina, kamini, akashiya, sal, arjun, Neem, Pipal, Ashoka, Arjun, Mahua, Teakwood, Mehoganywood, Arecanut, Darchini, Pencil Jhau, almond, Kaju, date, karipatta, etc. including levelling, digging, soil filling, watering, ramming, cleaning, consolidating dressing and fencing if required, complete and cost of supply of all labours, tools, & plants maintenance for 30 days after work completion or more till the plants establish properly with other charges etc. complete.</i>	100.00	NOS		
	TOTAL AMOUNT				
	(RUPEES IN WORDS)				

Note: L1 (lowest bidder) shall be decided based on the Total Basic amount. NIQ will be rejected if GST column is not filled up by the Agency.

Signature of the Bidder with seal.

Director

For and on behalf of the President of India

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Ministry of Ports, Shipping and Waterways
Directorate of Lighthouses and Lightships
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SECTION –6

Miscellaneous Proforma

Proforma for **EMD - Annexure - I**

Proforma for **TENDER ACCEPTANCE LETTER - Annexure - II**

Proforma for **Undertaking - Annexure - III.**

Contract **Agreement - Annexure - IV**

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PROFORMA FOR EMD

From:-

To,

The Director
Directorate of Lighthouses and Lightships,
Deep Bhavan, 372/2, Taratala road
Kolkata-88

Subject: - Plantation under the “EK PED MAA KE NAAM” Campaign at Dariapur Lighthouse for the year 2026-27 under Kolkata Directorate.

Sir,

I am submitting here with an EMD on the above subject as per terms and conditions stipulated by you.

A sum of Rs..... (Rupees.....

..... Only) in the form of DD / No.....Date on Nationalized Bank

(Name of Bank) at Kolkata drawn in your favour is enclosed towards earnest money deposit.

If I fail to execute the work as specified and in accord with the terms of contract the full value of the EMD shall stand forfeited to you without prejudice to any other rights and redresses.

Yours faithfully,

(Signature of Bidder)

Seal

TENDER ACCEPTANCE LETTER

(To be given on Company Letter Head)

Date:

To,

The Director,
Directorate of Lighthouses and Lightships,
Deep Bhavan, D-372/2, Taratalla Road,
Kolkata-700088.

Sub: Acceptance of Terms & Conditions of Tender.

Tender Reference No: _____

NAME OF WORK: - Plantation under the “EK PED MAA KE NAAM” Campaign at Dariapur Lighthouse for the year 2026-27 under Kolkata Directorate.

Dear Sir,

We have downloaded / obtained the tender document(s) for the above mentioned ‘Tender/work”

From the web site(s) namely:

_____ as per your
advertisement, given in the above-mentioned website(s).

I / We hereby certify that I / we have read the complete tender document [including all annexure(s), appendices, Form(s) schedule(s), drawings etc.], which shall form part of the contract agreement and I / we shall abide hereby by the terms & conditions contained therein.

The corrigendum(s)/addendum(s) issued from time to time by your department/ organization too has also been taken into consideration, while submitting this acceptance letter.

I / We hereby unconditionally accept the tender conditions of above-mentioned tender document/ corrigendum(s) in its totality / entirety.

In case any provisions of this tender are found violated, then your department/ organization shall, without prejudice to any other right or remedy, be at liberty to reject this tender/bid including the forfeiture of the full earnest money deposit

Yours Faithfully,

(Signature of the Bidder, with Official Seal)

UNDERTAKING

(Over the letter head of the firm)

I Son of Shri
authorized signatory to sign the bid for **Plantation under the “EK PED MAA KE NAAM”**
Campaign at Dariapur Lighthouse for the year 2026-27 under Kolkata Directorate. on behalf of
M/S
..... (being the sole bidder / lead partner)
do here by give an undertaking that the price bid does not contain any condition.

(Seal of the Company)

Date: Signature of the
bidder.....

or his Authorized signatory

Place: Name of the
bidder.....

or his Authorized signatory

CONTRACT AGREEMENT

THIS AGREEMENT is made on the th day of 2025 between the Director of Lighthouses & Lightships, Kolkata D-372/2, Taratalla Road, Kolkata – 700088 (For and on behalf of the President of India), here in after called “the Employer” of the one part and M/s (Name of Contractor and mailing address of Contractor) here in after called “the Contractor” of the other part.

WHERE AS the Employer is desirous to execute the work of **Similar work means “Experience in any Tree Plantation, Landscaping or Gardening works at Central Govt. /State Govt. /other reputed Private organization.** Here in after called the works and has accepted a Tender by the Contractor for the execution, completion, and guarantee of such Works. NOW THIS AGREEMENT WITNESSETH as follows:

In this Agreement words and expression shall have the same meaning as are respectively assigned to them in the Conditions of Contract hereinafter referred to.

The following documents shall be deemed to form and be read and construed as part of this agreement viz.

The Bid document,

Addendums/ corrigendum's to bid document and reply to pre-bid queries,

The Priced Bill of quantities (BOQ filled up by bidders),

The Letter of Acceptance.

In consideration of the payment to be made by the Employer to the Contractor as here in after mentioned, the contractor hereby covenants with the Employer to execute, complete and guarantee the works in conformity in all respects with the provisions of the Contract.

The Employer here by covenants to pay the Contractor in consideration of the execution, completion and guarantee of the Works the contract price at the times and in the manner prescribed by the Contract.

The value of the contract amount for the above-mentioned work is Rupees (Including GST)

IN WITNESS WHERE OF the parties here to have caused their respective common seals to be here unto affixed (or have here unto set their respective hands and seal(s) the day and year first above written.

SIGNED, SEALED AND DELIVERED

By the said:

Name:

On behalf of the Contractor in the
Presence of

Name:

Address:

By the said:

Name:

For and on behalf of the
President of India

Name:

Address: