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भारत सरकार
पोत परिवहन मंत्रालय
दीपस्तंभ और दीपपोत महानिदेशालय
"दीप भवन"
ए-13, सैक्टर - 24, नोएडा

No. 16/1/2017-Admn-I

S-AN/8)

Noida, the 07th Jan 2020

OFFICE ORDER

DGLL is a subordinate Office under the Ministry of Shipping and all posts in the Directorate fall under GCS(General Central service).

The Directorate is working with reduced manpower consequent upon review of Manpower of DGLL by the Ministry. 09 posts in the Directorate have been declared as Sensitive posts with the approval of Chief Vigilance Officer, DGLL on 01.07.2019. Implementing Rotational transfer in all the cadres is not possible due to shortage of staff and administrative and operational requirements.

However the transfer will be effected save in exceptional circumstances involving cases of extreme health grounds, promotions, operational and administrative exigencies etc. and untoward circumstances beyond human control as under:-

(A)

TRANSFER IN SENSITIVE POSTS:-

Normally the tenure of posting at one Directorate will be three years which may be extended in exceptional circumstances after due consideration of the administrative & Operational requirements of the Directorate.

(B)

TRANSFER IN PUBLIC INTEREST:-

- (i) In case of inter-lighthouse district transfer, transfer should normally be considered only after five years of service in the district/Head quarter office.
- (ii) Transfer within the district should normally be considered only after 3 years stay at the station/place. In case where transfers are required to be made due to operational or administrative reasons even before completion of 3 years stay by an individual of a place, the Director concerned will have to obtain approval of the Director General of Lighthouses and Lightships for effecting such transfer.

(C) **REQUEST TRANSFERS:-**

Request transfer will not be entertained/registered before the completion of 3 years stay at a particular place/district.

- (i) Request for transfer except in the case of A&N Islands and Lakshadweep Group of Islands will be considered, only after completion of 3 years stay in district/places will be registered and considered in the order of priority.
- (ii) Request transfers effected before the completion of 5 years stay at a particular place/District/office shall be at the applicant's own cost.
- (iii) Transfers effected irrespective of request or otherwise after completion of 5 years stay will be treated as transfer in public interest

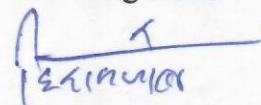
(D) **TRANSFER POLICY FOR A&N ISLANDS, LAKSHADWEEP ISLANDS:-**

- (a) An employee with service of 10 years or less will have a fixed tenure of 3 years. Transfer effected after 3 years will be treated in public interest in such case.
- (b) An employee with service of more than 10 years will have a fixed tenure of 2 years. Transfer effected after 2 years will be treated in public interest.
- (c) On completion of tenure as above the employee will be considered for posting to a station of his/her choice as far as possible.

(E) **TRANSFER POLICY FOR IDENTIFIED HARD STATIONS:-**

All transfers from identified hard station after a period of three years will be considered in Public interest considering the hardship and remoteness of the place.

The Administration reserves the discretion to effect any transfer either at own cost or in public interest even before the completion of the tenure in deserving cases.



(HIRAM JOB)
ADMINISTRATIVE OFFICER
FOR DIRECTOR GENERAL

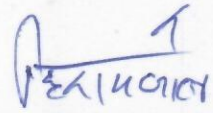
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Copy forwarded to:-

1. Deputy Director General of Lighthouses & Lightships, Chennai/ Kolkata/Gandhidham/Noida-II.
2. Director of Lighthouses & Lightships, Jamnagar/ Mumbai/ Cochin/ Chennai/ Kolkata/Visakhapatnam/Goa/Port Blair. They are requested to circulate the above to all the individuals posted in their district and report compliance.
3. All Officers/Branches at Headquarters Office.



FOR DIRECTOR GENERAL

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8/1/20