

Govt of India
Ministry of Ports, Shipping & Waterways
Directorate General of Lighthouse & Lightships
A-13, Sector-24, Deep Bhawan
Noida-201301(UP)

No.A-32016/1/2022-Admin I

Dated 10.09.2025

To

The Deputy Director General,
Directorate of Lighthouses and Lightships,
Gandhidham

The Director
Directorate of Lighthouses and Lightships,
Jamnagar/Mumbai/Kolkata/Sri Vijaya Puram
Cochin/Chennai/Jamnagar/Goa/Headquarters

Sub- Limited Departmental Competitive Examination in the Directorate General of Lighthouses & Lightships, for promotion to 02 posts of Lower Division Clerk against 10% quota in the grade.

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It is proposed to hold a Limited Departmental Competitive Examination for filling up 02 posts of Lower Division Clerk on **14.11.2025** F.N. at MNTI, Kolkata Directorate against 10 % quota prescribed under the Recruitment Rules. The group C staff (Lighthouse Attendant) who have rendered three years regular service in the grade as on **31.08.2025** in the [pay band-1 Rs. 5200-20200 plus Grade Pay Rs.1800 (Pre-revised)] & pay level 2 in pay matrix (as per 7th CPC) and 12th Class pass or equivalent qualification, are eligible to appear in the said examination.

The selected candidates shall be ready to move on promotion to any of the Directorate.

Candidates appearing in the said examination from outside will be entitled to TA as on tour. No DA is payable for attending the examination. Those candidates who have received TA and do not accept the promotion, if offered, will be required to refund the TA alongwith penal interest.

The details of examination and the prescribed application form for appearing in the said examination are enclosed. Application from the eligible and willing candidates may be forwarded to this office so as to reach on or before 30.09.2025.

The details of Limited Departmental Competitive Examination should be circulated immediately among Lighthouse Attendants under your jurisdiction.

You are also requested to give a certificate to the effect that the above has been circulated to all the Lighthouse Attendants in your Directorate.


(KANCHAN ANAND)
ADMINISTRATIVE OFFICER
FOR DIRECTOR GENERAL

Dated 10.09.2025

No.A-32016/1/2022-Admin I

Copy to:

1. The Deputy Director General, Dte. of Lighthouses & Lightships, Mumbai/VTS/Kolkata/Jamnagar/Headquarters.
2. The Director, Directorate of Lighthouses & Lightships, Kolkata for making necessary arrangement to conduct the exam.
3. IT Section for uploading in Departmental website.


FOR DIRECTOR GENERAL

DETAILS OF EXAMINATION

The paper of Examination, time and maximum marks will be as follows:-

S. No.	Subject	Time allowed	Maximum Marks
1.	Short Essay/ Writing ability	One Hour	100
2.	General English/Hindi	One Hours	100
3.	General Awareness	One Hours	100

1. The qualifying marks for passing the written Examination is 40% in each subject and is relaxable by 5% in respect of reserved candidates belonging to SC/ST/PH. Minimum qualifying marks can be relaxed by the competent authority, in case no candidate obtained minimum qualifying marks.
2. The medium of Examination will be either Hindi or English. (Medium once opted cannot be changed)


(KANCHAN ANAND)
ADMINISTRATIVE OFFICER
FOR DIRECTOR GENERAL

Indicative Syllabus for the exam:

1. **Short Essay Writing/Writing ability (Descriptive)** - Writing of Essay, Noting & Drafting, etc..
2. **General English/Hindi (Objective)**- Candidates' understanding of the basics of English, its vocabulary, grammar, sentence structure, synonyms, antonyms and its correct usage, etc. and to test comprehension, a simple paragraph etc.
3. **General Awareness (Objective)**- The questions will be broadly based on Social Studies (History, Geography, Art and Culture, Civics, Economics, Indian constitution, Politics, Sports & Indian Lighthouses etc.), General Science. Alpha-Numeric Series, Coding and Decoding, Similarities and Differences, Problem Solving and Analysis, age Calculations, Calendar and Clock, etc. Fundamental Arithmetic BODMAS, Percentage, Averages, Simple Interest, Profit and Loss, Discount, Square and Square roots etc.

**APPLICATION FOR THE LIMITED DEPARTMENTAL EXAMINATION FOR THE
POST OF LOWER DIVISION CLERK IN THE DIRECTORATE GENERAL OF
LIGHTHOUSES & LIGHTSHIPS**

1.	Name of Applicant	:				
2.	Date of Birth (DD/MM/YYYY)	:				
3.	Sex	:	Male / Female			
4.	e-mail ID	:				
5.	Date of appointment in the Directorate (DD/MM/YYYY)	:				
6.	Medium of Examination (Hindi or English)	:				
7.	Aadhar Number	:				
8.	Department ID No.	:				
9.	Educational Qualification	:				
S.No.	Name of the examination	Board/ University	Subjects studied	Year of passing	% of marks obtained	Mode of education (regular/ correspondence)
1	Matriculation (10 th)					
2	Higher Secondary (12 th)					
3	Diploma					
4	Degree					
5	Master Degree					
10.	Category (UR/OBC/SC/ST/EWS/ PwBD)	:				
11.	Present Place of Posting	:				

Signature _____
Name of Applicant _____

Place & Date _____

No. _____

Certified that the particulars furnished above have been verified from the service records and found to be correct/incorrect.

DIRECTOR
Name:
Dist:
(SEAL)