



भारत सरकार / Government of India

पत्तन, पोत परिवहन और जलमार्ग मंत्रालय  
Ministry of Ports, Shipping and Waterways

दीपस्तंभ और दीपपोत महानिदेशालय  
Directorate General of Lighthouses and Lightships


File No.: A-12018/2/2022-Admn-I

Dated 30<sup>th</sup> May, 2025

Office Memorandum

Subject: Seeking comments/views/suggestions from Stakeholders on Amendments of Recruitment Rules for the post of Assistant Director (Official Language) and Junior Translation Officer in the Directorate General of Lighthouses and Lightships.

The undersigned is directed to say that as per DoPT's OM No. AB-14017/61/2008-Estt (RR) dated 13.10.2015, the framing/Amendment of Recruitment Rules are to be uploaded on the website of respective Ministries/Department and their subordinate and attached office, for 30 Days inviting comments from the stakeholders. Accordingly, the draft Recruitment Rules for the post of Assistant Director (Official Language) and Junior Translation Officer in the Directorate General of Lighthouses and Lightships (DGLL) has been uploaded in Departmental website for information of stakeholders. The stakeholders may furnish their comments, if any, to DGLL, Noida [email id : [noida-dgll@nic.in](mailto:noida-dgll@nic.in)] within a period of 30 days from the date of its uploading on Departmental website. In case, no comments are received till then, the Directorate will proceed further for taking necessary action for amendment of the aforementioned draft Recruitment Rules.

  
(Kanchan Anand)  
Administrative Officer

Encl : as above

Copy to :

1. All stakeholders concerned.
2. IT Cell , to upload the draft Recruitment Rules on the DGLL website.

### SCHEDULE

Name of post.	Number of post.	Classification .	Pay Level in the Pay Matrix	Whether selection post / non-selection post.	Age limit for direct recruits.
(1)	(2)	(3)	(4)	(5)	(6)
1. Assistant Director (OL)	1*(2025) *Subject to variation dependent on workload.	General Central Service, Group 'A' Gazetted, Non-Ministerial.	Level10	Not Applicable	Not Applicable

Educational and other qualifications required for direct recruits.	Whether age/educational qualifications prescribed for direct recruits will apply in the case of promotees.	Period of probation, if any.	Method of recruitment, whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods.
(7)	(8)	(9)	(10)
Not Applicable	Not Applicable	Two years	Promotion failing which by deputation

In case of Recruitment by promotion/deputation/absorption, grades from which promotion/deputation/absorption to be made.	If a Departmental Promotion Committee exists, what is its composition.	Circumstances in which Union Public Service Commission to be consulted in making recruitment.
(11)	(12)	(13)
<b>Promotion</b> Junior Translation officer in level-6 of the pay matrix with ten years regular service in the grade and have successfully completed mandatory 2 weeks training in	<b>Departmental Promotion Committee:</b> (1). Chairman/	Consultation with Union Public Service Commission is



<p>official language.</p> <p><b>Note.-</b> Where juniors, who have completed their qualifying or eligibility service are being considered for promotion, their senior would also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or two years, whichever is less and have successfully completed their probation period for promotion to the next higher grade along with their juniors, who have already completed such qualifying eligibility service.</p> <p><b>Deputation:</b> Officers of the Central Government: (a) (i) holding analogous post on regular basis in the parent cadre; or (ii) with five years regular service in the grade rendered after appointment thereto on a regular basis in Level-7 of the pay matrix.</p> <p style="text-align: center;">Or</p> <p>(iii) with ten years regular service in the grade rendered after appointment thereto on a regular basis in Level-6 of the pay matrix in the parent cadre or department; and. (b) possessing the following educational qualifications and experience:-</p> <p><b>Essential:</b></p> <p>(i) Master's Degree of recognised University in Hindi with English as a compulsory or elective subject or as the medium of examination at the degree level.</p> <p style="text-align: center;">Or</p> <p>Master's Degree of recognised University in English with Hindi as a compulsory or elective subject or as the medium of examination at the degree level;</p> <p style="text-align: center;">Or</p> <p>Master's Degree of recognised University in any subject other than Hindi or English, with Hindi medium and English as a compulsory or elective subject or as the medium of examination at the degree level;</p> <p style="text-align: center;">Or</p> <p>Master's Degree of recognised University in any subject other than Hindi or English, with English medium and Hindi as a compulsory or elective subject or as the medium of examination at the degree level;</p> <p style="text-align: center;">Or</p>	<p>Member UPSC-Chairman; (2). Joint Secretary, Ministry of Ports, Shipping and Waterways-Member; (3). Director General, Directorate General of Lighthouses and Lightships -Member.</p> <p><b>Departmental Confirmation Committee –</b> (1) Director General of Lighthouses and Lightships – Chairman; (2) Deputy Director General, Directorate General of Lighthouses and Lightships-Member (3) Administrative officer, Directorate General of lighthouses and Lightships-Member</p>	<p>necessary for promotion</p>
---	--	--------------------------------

<p>Master's Degree of recognised University in any subject other than Hindi or English, with Hindi and English as compulsory or elective subjects or either of the two as a medium of examination and other as compulsory or elective subjects at the degree level;</p> <p>(ii) three years' experience of using/applying terminology (terminological work) in Hindi and translation work from English to Hindi or vice-versa, preferably of technical or scientific literature under Central/State Governments/ Autonomous Body/Statutory Organisations/PSUs/Universities or recognised research or educational institutions.</p> <p style="text-align: center;">Or</p> <p>Three years, experience of teaching in Hindi and English or research in Hindi or English under Central/State Governments/Autonomous Body/Statutory Organizations/ PSUs Universities or recognised research or educational institutions.</p> <p><b>Note 1.-</b> The Departmental officers in the feeder category who are in the Direct line of promotion shall not be eligible for consideration for appointment on deputation similarly, the deputationists shall not be eligible for consideration for appointment by promotion.</p> <p><b>Note 2.-</b> The Period of Deputation including period of deputation (short term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of Central Government shall ordinarily not exceed three years.</p> <p><b>Note 3.-</b> The maximum age limit for appointment by deputation (including short-term contract) shall be not exceeding 56 years as on the closing date of receipt of applications.</p>		
---	--	--



Name of post.	Number of post.	Classification	Pay Level in the Pay Matrix	Whether selection post / non-selection post.	Age limit for direct recruits.
(1)	(2)	(3)	(4)	(5)	(6)
2. Junior Translation Officer	5*(2025) *Subject to variation dependent on workload	General Central Service, Group 'B', Non-Gazetted, Non-Ministerial.	Level-6	Not Applicable	Not exceeding 30 years. (Relaxable for Government servants upto five years in accordance with the instructions or orders issued by the Central Government)  Note- The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland)

					Tripura, Sikkim, Ladakh, Lahaul and Spiti division of Chamba district and Pangi Sub- Division of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands or Lakshadwee p
--	--	--	--	--	--

Educational and other qualifications required for direct recruits.	Whether age/educational qualifications prescribed for direct recruits will apply in the case of promotees.	Period of probation, if any.	Method of recruitment, whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods.
(7)	(8)	(9)	(10)
Master's Degree of recognised University in Hindi with English as a compulsory or elective subject or as the medium of examination at the degree level; Or Master's Degree of recognised University in English with Hindi as a compulsory or elective subject or as the medium of	Not Applicable	Two years	Direct Recruitment  <b>Note 1</b> -Vacancies caused by the incumbent being away on deputation or long illness or study leave or under other circumstances for a duration of one year or more may be filled on deputation basis from officers of Central Government :-  (a) holding analogous posts on regular basis in the parent cadre/department; and (b) Possessing the qualifications and experience prescribed for direct recruits under "Column 7".

<p>examination at the degree level; Or Master's Degree of recognised University in any subject other than Hindi or English, with Hindi medium and English as a compulsory or elective subject or as the medium of examination at the degree level; Or Master's Degree of recognised University in any subject other than Hindi or English, with English medium and Hindi as a compulsory or elective subject or as the medium of examination at the degree level; Or Master's Degree of recognised University in any subject other than Hindi or English, with Hindi and English as compulsory or elective subjects or either of the two as a medium of examination and other as compulsory or elective subjects at the degree level; and Recognised Diploma or Certificate course in translation from Hindi to English and vice versa or two</p>			<p><b>Note 2.-</b> The Departmental officers in the feeder category who are in the Direct line of promotion shall not be eligible for consideration for appointment on deputation similarly, the deputationists shall not be eligible for consideration for appointment by promotion.</p> <p>The Period of Deputation including period of deputation (short term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of Central Government shall ordinarily not exceed three years.</p> <p>The maximum age limit for appointment by deputation (including short-term contract) shall be not exceeding 56 years as on the closing date of receipt of applications.</p>
---	--	--	---



<p>years' experience of translation work from Hindi to English and vice versa in Central Government or State Government office, including Government of India Undertaking.</p> <p><b>Note (1)-</b> Qualifications are relaxable at the discretion of the Staff Selection Commission /Competent Authority in the case of candidates otherwise well qualified.</p> <p><b>Note (2)-</b> Qualifications are relaxable at the discretion of the Staff Selection Commission/Competent Authority in case of candidate belonging to Scheduled Castes or Scheduled Tribes if, at any stage of selection, the Staff Selection Commission/Competent Authority is of the opinion that sufficient number of candidates from these communities</p>			
--	--	--	--



possessing the requisite experience are not likely to be available to fill up the vacancy reserved for them.			
--	--	--	--

In case of Recruitment by promotion/deputation/absorption, grades from which promotion/deputation/absorption to be made.	If a Departmental Promotion Committee exists, what is its composition.	Circumstances in which Union Public Service Commission to be consulted in making recruitment.
(11)	(12)	(13)
Not Applicable	<b>Departmental Confirmation Committee –</b> (1) Director General of Lighthouses and Lightships – Chairman; (2) Deputy Director General, Directorate General of Lighthouses and Lightships-Member (3) Administrative officer, Directorate General of lighthouses and Lightships-Member	Consultation with Union Public Service Commission is not necessary

[F.No A-12018/2/2022-ADMIN I]

(N Muruganandam)

Director General of Lighthouses and Lightships